

HOTEL ACCOMMODATION – RESERVATION FORM

B.C. FEDERATION OF LABOUR 53rd CONVENTION – November 23 – 25, 2009

**DEADLINE FOR RESERVATIONS IS FRIDAY, OCTOBER 30, 2009
WE WILL NOT BE HOLDING ANY ROOM BLOCK AFTER THIS DATE .**

Please note that the **HYATT REGENCY VANCOUVER** has only one designated smoking floor.
Guests will be charged a \$250.00 cleaning fee for evidence of smoking in a non-smoking guest room.
All City of Vancouver smoking bylaws are strictly enforced.

NAME OF DELEGATE: _____
Last Name (Please Print) First Name (No Initials)

 Check here if you require special accommodations and attach a copy of your needs.

BILLING: If the credit card holder is different than the name of the room reservation that you are guaranteeing for the first night and you wish to charge more than the first nights accommodation on this credit card, please contact the B.C. Federation of Labour (604-430-1421) for more information.

CREDIT CARD _____ Cardholder's Name: _____
(Visa, Mastercard, Amex, Diners)

Credit Card Number: _____ Expiration Date: _____

CHEQUE or MONEY ORDER – Enclosed and made payable to the **Hyatt Regency Vancouver**.

All reservations must be guaranteed for the first night's accommodation with a cheque, money order or credit card, prior to the cutoff date. When paying by cheque or money order, payment should accompany this form, made payable to the **Hyatt Regency Vancouver** (not the B.C. Federation of Labour) and must be received no later than **October 30, 2009**.

DO NOT SEND CHEQUES DIRECTLY TO THE HOTEL. CHEQUES WILL NOT BE ACCEPTED AT TIME OF CHECK-IN.

STANDARD ROOM

\$123.00 Room Rate
+ 16.5% Tax (\$20.30)

= \$143.30

All rooms include a mini bar, fridge and coffee maker.
Room preference is assigned upon check-in.
Smoking rooms are limited. The hotel will endeavour to accommodate your requests.

Non-Smoking: _____ Smoking: _____

Single (King Bed): _____

Double (2 Double Beds): _____

Total Number of Guests in Room _____

CHECK-IN DATE (time 4:00 pm): _____

Gold Passport Guest Program# _____

CHECK-OUT DATE (time 12:00 pm): _____

(Late check-out upon availability, charges will apply)

Please note that the rates quoted will be in effect 3 days prior to and 3 days after the Convention dates (subject to availability of rooms at the time of booking).

HOTEL ACCOMMODATION – 2009 RESERVATION FORM (Cont'd)

UNION: _____ LOCAL: _____

FAX: _____ E-MAIL: _____

UNION PHONE: _____ HOME OR MOBILE PHONE: _____

Please provide your contact information below if you are making a reservation on behalf of a Delegate.

NAME: _____

FAX: _____ E-MAIL: _____

PHONE: _____

Please complete form including method of payment and return to:

B.C. Federation of Labour
200 – 5118 Joyce Street
Vancouver BC V5R 4H1
Fax: 604-430-5917 (For Credit Card Registrations Only)

Privacy Statement: The personal information provided in this registration form will only be used for the purposes of hotel registration at the Hyatt Regency Vancouver and will not be sold, shared or otherwise provided to any third party, unless it is for the purpose of academic research that complies with appropriate standards of confidentiality. The B.C. Federation of Labour may use the contact information you have provided to contact you, or provide you with additional information in the future.

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Updated June 2009