



**B.C.  
FEDERATION  
OF LABOUR  
(CLC)**

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Jim Sinclair  
President

Angela Schira  
Secretary-Treasurer

October 30, 2009

**TO: ALL AFFILIATES AND DELEGATES  
TO THE 53<sup>rd</sup> CONVENTION**

Dear Sisters and Brothers:

**Delegates with a motion disability, hard of hearing or vision impairment**

The B.C. Federation of Labour has a policy of ensuring that its Conventions and facilities are accessible to all members who may have a disability.

The Hyatt Regency Vancouver is accessible, however if you have a disability and require a specially equipped hotel room, please note this on your hotel registration form that you forward to W.E. Travel in order that they may advise the hotel.

The Vancouver Convention Centre is accessible and has a separate wheelchair accessible washroom in the main hallway outside the main Convention area in Exhibit Hall A, and across from Meeting Rooms 8 & 15 on the meeting room level.

Delegates with a motion disability, hard of hearing or vision impairment that requires any information about accessibility concerns for the Convention, please contact Carole Sundin at [admin@bcfed.ca](mailto:admin@bcfed.ca) or 604 430-1421 at the Federation by November 12, 2009, so that we can make the appropriate arrangements.

**Delegate Registration**

Registration will take place on **Monday, November 23, 2009 from 7:30 a.m. to 9:30 a.m. in Ballroom A** on the Convention level of the Vancouver Convention Centre, 999 Canada Place, Vancouver, BC.

**Observers**

The Convention is being held in Exhibition Hall "A" convening at 9:30 am, November 23, 2009. Please report to the Convention office in Ballroom "B" for a visitor's badge anytime on Monday or Wednesday, November 23 & 25, 2009.

As this is a Policy Convention this year, Tuesday has been scheduled for the Workshops, and seating is available for the delegates only. However, we encourage you to attend on Monday or Wednesday, November 23 & 25, 2009.

*Policy  
Convention*

## **New Delegates' Seminar – Monday, November 23, 2009**

This is to advise that the Federation will again be holding a New Delegates' Seminar prior to the opening of the Annual Convention.

The purpose of the Seminar is to acquaint first-time delegates with the workings of the Federation, and how the Convention operates. The Seminar will commence at **8:30 a.m.** on **Monday, November 23, 2009**, and will last approximately one-half (1/2) hour. It will be held in **Room #11** on the Meeting Room level at the Vancouver Convention Centre, 999 Canada Place, Vancouver.

Delegates attending the Seminar should plan on registering for the Convention ***prior*** to the Seminar. Registration begins at 7:30 a.m. in Ballroom A on the Convention level at the Vancouver Convention Centre.

We ask the local unions to encourage this year's new delegates to attend. There is no Seminar registration required.

## **Convention Seating Arrangements**

Seating assignments for Convention will be made at a meeting to which all unions will be entitled to send a representative. The meeting will be held the week before our Convention at the B.C. Federation of Labour office, 200-5118 Joyce Street, Vancouver and each union has been requested to send a representative.

A Convention seating diagram with tables designated by letters and numbers will be used to record seating assignments.

As each union's name is drawn, it will be assigned the first block of tables, starting at the front of Section A, which will accommodate their delegation. The selection process will continue until all unions have been assigned.

Please ensure that your delegate credentials have been filed with the Federation office by the November 6 deadline to ensure there are enough seats in your delegation block.

Once the seating arrangements have been confirmed, your union will be sent a seating diagram confirming your location and it will be displayed at the entrance to the Convention at the Vancouver Convention Centre on Monday, November 23.

## **Parking**

Parking rates at the Hyatt Regency Vancouver (**6' height restrictions**) are as follows:

Self Park	\$28.00/day & GST with full in/out privileges
Valet	\$38.00/day & GST with full in/out privileges

Parking rates at the Vancouver Convention Centre (VCC) are as follows:

\$20.00 daily maximum	6:00 am – 6:00 pm
\$7.00 evening maximum	6:00 pm – 6:00 am

Please note that VCC does **NOT** allow **in/out privileges, height restrictions 6'6"**.

## **Distribution of Printed Material**

The Executive Council of the Federation has adopted a policy which must be followed by organizations wishing to have material distributed at Convention or through the Federation's internal mail system. This policy is as follows:

- (1) All printed material must bear the union label **of a union recognized by the Federation and/or the Canadian Labour Congress.**

Material which is printed in such a way that space is left on the page for the insertion of typewritten copy falls within this policy, provided that it bears **both** the union label as per (1) above **and** the union label of the clerical worker who produced the inserted copy.

All printed material to be distributed by the Federation, either at Convention or through the internal distribution system, will first be approved for distribution by the Federation Officers.

Please ensure that your delegates are aware of this policy.

## **Message Centre**

The Message Centre telephone number at the Vancouver Convention Centre during Convention is 604 647-7426.

If you require any other information pertaining to our Convention, please check out our website at [www.bcfed.ca](http://www.bcfed.ca), click on "About Us", then Convention. The resolutions and a draft agenda will be posted on November 9, 2009.

In solidarity,



ANGELA SCHIRA  
Secretary-Treasurer

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